



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
BARTIN UNIVERSITY	TR BARTIN01	Institutional Coordinator: <i>Burçin KEF, SPCT</i> Int. Relations and Erasmus Institutional Office Ağdacı Mahallesi 74100/BARTIN Tel.: +90 378 223 51 55; e-mail: ulik@bartin.edu.tr , bkef@bartin.edu.tr Faculty Coordinator & Departmental Coordinator of Business: <i>Lecturer Gökhan DEMIRARSLAN</i> Bartın University Faculty of Economics and Administrative Sciences gdemirarslan@bartin.edu.tr Departmental Coordinator of Economics: <i>Res. Asst. Gül GÜNEY</i> gguney@bartin.edu.tr Departmental Coordinator: <i>Lecturer Figen SEVİNÇ</i> Bartın Vocational School Travel Tourism and Leisure Services Department 74500 Kurucasile/BARTIN fsevinc@bartin.edu.tr	http://ubys.bartin.edu.tr/AIS/OutcomeBasedLearning/Home/Index
Universitatea din Craiova	RO CRAIOVA01	Vice-Rector for International Relations and Academic Image: Professor Nicu PANEA, PhD E-mail: npanea@yahoo.com Phone/Fax: 004 (0)251 419 030 Address: 13, A.I. Cuza Street, 200585 Craiova, Dolj, Romania Departmental Coordinator: Professor Cătălina SITNIKOV, PhD, Vice-dean for International Relations, Faculty of Economics and Business Administration E-mail: inasitnikov@yahoo.com	http://www.ucv.ro/en/ http://www.ucv.ro/international/programe/programe_europene/studenti_incoming.php

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Total number of months of the study periods or average duration
TR BARTINO1	RO CRAIOVA01	041	Business and administration	1 st , 2 nd	2 x 5 months	
		0311	Economics	1 st , 2 nd	2 x 5 months	
		16.2	Travel, Leisure and Tourism	1 st , 2 nd	2 x 5 months	
RO CRAIOVA01	TR BARTINO1	041	Business and administration	1 st , 2 nd	2 x 5 months	
		0311	Economics	1 st , 2 nd	2 x 5 months	
		16.2	Travel, Leisure and Tourism	1 st , 2 nd	2 x 5 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR BARTINO1	RO CRAIOVA01	041	Business and administration	2 x 5 days	2 x 5 days
		0311	Economics	2 x 5 days	2 x 5 days
		16.2	Travel, Leisure and Tourism	2 x 5 days	2 x 5 days
RO CRAIOVA01	TR BARTINO1	041	Business and administration	2 x 5 days	2 x 5 days
		0311	Economics	2 x 5 days	2 x 5 days
		16.2	Travel, Leisure and Tourism	2 x 5 days	2 x 5 days

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR BARTIN01		English	English	B1	B2
RO CRAIOVA01		Romanian	English	English B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR BARTIN01

Inbound students for Bartin University will need to submit their current transcript of records from the sending university while applying to Bartin University.

When applied by any students or staff with special needs, Bartin University should be informed about the number of applicants and their needs so that Bartin University can best take care of them while they are in Bartin.

RO CRAIOVA01: No additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR BARTIN01	30 June	30 November
RO CRAIOVA01	Nomination Deadline: May, 15 Application Deadline: May, 31	Nomination Deadline: November, 15 Application Deadline: November, 30

[* to be adapted in case of a trimester system]

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TR BARTINO1

Bartın University will send a list of the students nominated in order to inform the receiving institution before the application deadline stated in the Calendar table.

2. The receiving institution will send its decision **within 5 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

This agreement may be terminated on the following grounds:

- **It is to expire automatically on 07.10.2021 as the end date of stipulated period of validity.**
- **Mutual agreement between the parties on the condition that ECHE principles undertaken by either of the partners.**
- **In case of unilateral termination of the inter-institutional agreement, the terminator has to inform the counter institution one semester in advance.**

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

RO CRAIOVA01:

2. The receiving institution will send its decision **within 5 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR BARTIN 01: <http://oidb.bartın.edu.tr>

Full Academic Year: **60 ECTS**

One Semester: **30 ECTS**

Grading System at BU		ECTS Grades	
Grade Points	Letter Grades		
90-100	AA	A	Excellent
80-89	BB or BA	B	Very good
70-79	CC or CB	C	Good
65-69	DC	D	Satisfactory
60-64	DD	E	Sufficient
50-59	FD	FX	Fail (Some more work required)
00-49	FF	F	Fail (Considerable further work required)

RO CRAIOVA01: 10 - A (Excellent); 9 - B (very good); 7-8 - C (good); 6 - D (satisfactory); 5 - E (sufficient); 1-4 - F (fail); **ECTS credits:** 1 full academic year = 60 credits; 1 semester = 30 credits.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR BARTIN01	Burçin KEF, SPCT International Relations and Erasmus Institutional Office Ağdacı Mahallesi 74100/BARTIN Tel.: +90 378 223 51 55; Fax: +90 378 223 51 55; e-mail: ulik@bartin.edu.tr , bkef@bartin.edu.tr	http://bbs.bartin.edu.tr/default.aspx http://ir.bartin.edu.tr/Default.aspx?Lang=EN http://ir.bartin.edu.tr/workpage.aspx?department=35&navurl=B3381236703&Lang=EN
RO CRAIOVA01	Gabriela – Anca MIC, ERASMUS Incoming students responsible mic.gabriela.anca@gmail.com Phone/Fax: 004 (0)251 419 030	http://www.ucv.ro/international/programe/programe_europene/studenti_incoming.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR BARTIN01	Burçin KEF, SPCT International Relations and Erasmus Institutional Office Ağdacı Mahallesi 74100/BARTIN Tel.: +90 378 223 51 55; Fax: +90 378 223 51 55; e-mail: ulik@bartin.edu.tr , bkef@bartin.edu.tr	http://bbs.bartin.edu.tr/default.aspx http://ir.bartin.edu.tr/Default.aspx?Lang=EN http://ir.bartin.edu.tr/workpage.aspx?department=35&navurl=B3381236703&Lang=EN
RO CRAIOVA01	Gabriela – Anca MIC, ERASMUS Incoming students responsible mic.gabriela.anca@gmail.com Phone/Fax: 004 (0)251 419 030	http://www.ucv.ro/international/programe/programe_europene/studenti_incoming.php

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:



5

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR BARTIN01	Burçın KEF, SPCT International Relations and Erasmus Institutional Office Ağdacı Mahallesi 74100/BARTIN Tel.: +90 378 223 51 55; Fax: +90 378 223 51 55; e-mail: ulik@bartin.edu.tr , bkef@bartin.edu.tr	http://bbs.bartın.edu.tr/default.aspx http://ir.bartın.edu.tr/Default.aspx?Lang=EN http://ir.bartın.edu.tr/workpage.aspx?department=35&navurl=B3381236703&Lang=EN
RO CRAIOVA01	Gabriela - Anca MIC, ERASMUS Incoming students responsible mic.gabriela.anca@gmail.com Phone/Fax: 004 (0)251 419 030	http://www.ucv.ro/international/programe/programe_europene/studenti_incoming.php

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
TR BARTIN01	Prof. Dr. Ramazan KAPLAN, Rector – Legal Representative	09.12.2016	
RO CRAIOVA01	Professor Cezar Ionuț SPÎNU, PhD, Rector	20.02.2017	

⁶ Scanned signatures are accepted